

**S.L.N.K.L. Government College for Women, Mohana (Sonepat)**

**Lesson Plan**

Name of the Faculty: **SWATI GILL**

Class and Section: **B.A/ B.Com 3rd Sem (B-CSC-303).**

Session **25-26**

Subject: **"ADVANCE IT SKILLS".**

| Month     | Topic   |
|-----------|---|
| July      | "Unit-I: WWW and E-Governance<br><br>Website address and URL, Introduction to IP, Address, ISP, and Role of ISP, Internet Protocol.   |
| August    | "Unit-I: WWW and E-Governance"<br><br>Modes of Connecting to the Internet (Hotspot, Wi fi, LAN Cable, Broadband, USB Tethering), Downloading web pages, Printing web pages, Introduction to Blogs.<br><br>"Unit-II: Digital Financial tools and applications"<br><br>Digital financial tools, Understanding OTP (One Time Password), QR (Quick Response) Code, UPI (Unified Payment Interface), AEPS (Aadhaar Enabled Payment System) |
| September | "Unit-II: Digital Financial tools and applications"<br><br>USSD (Unstructured Supplementary Service Data), Card (Credit/ Debit), E-wallet, POS (Point of Sale), Internet Banking, National Electronic Fund Transfer (NEFT), Real Time Gross Settlement (RTGS), Immediate Payment Service (IMPS), Online Bill Payment  |
| October   | Unit-III: Cyber Security<br><br>Cyber Security, concept of cyber security, issues and challenges of cyber security, classification of cyber crimes  |

|          |   |
|----------|---|
| November | <p>Unit-III: Cyber Security</p> <p>Common cybercrimes, cybercrime targeting computers and mobiles, cybercrime against women and children, Financial frauds, social engineering attacks, malware and ransomware attacks, zero-day and zero-click attacks</p> |
|----------|---|

**S.L.N.K.L. Government College for Women, Mohana (Sonepat)**

**Lesson Plan**

Name of the Faculty: **SWATI GILL**

Class and Section: **B.A/ B. Com 1<sup>st</sup> and 3rd Sem (B-VAc-101).**

Session **25-26**

Subject: **"Human Values and Ethics".**

| <b>Month</b> | <b>Topic</b>  |
|--------------|---|
| July         | "Unit-I: Human Values<br><br>Understanding the need, content, and process for value education, Classification of value education, and understanding personal and social values.<br><br>Revision of covered topics               |
| August       | "Unit-I: Human Values “<br><br>Understanding moral values and spiritual values, Values driven from different philosophy- Buddhism, Jainism, Hinduism, and other religions.<br><br>Revision of covered topics                    |
| September    | "Unit-I: Human Values “<br><br>Meaning and nature of human values, significance of human values in life, the Relation between values and ethics<br><br>Revision of covered topics   |
| October      | “Unit-II: Ethics in life and profession”<br><br>Nature, characteristics, and scope of professional ethics, types of professional ethics, and professional values: Trusteeship, inclusiveness.<br><br>Revision of covered topics |

|          |  |
|----------|--|
| November | <p>“Unit-II: Ethics in life and profession”</p> <p>Professional values: Commitment, Sustainability, Accountability, Transparency, Impartiality, Integrity, Empathy, Values for Global Citizenship: Equality, Justice, and Human Dignity.</p> <p>Revision of covered topics</p> |
|----------|--|

**S.L.N.K.L. Government College for Women, Mohana (Sonepat)**

**Lesson Plan**

Name of the Faculty: **SWATI GILL**

Class and Section: **B.A/ B.Com 3rd Sem (B-SEC-310).**

Session **25-26**

Subject: **"ADVANCE IT SKILLS AND PRESENTATION TOOLS".**

| Month  | Topic   |
|--------|---|
| July   | <p>"Unit-I: WWW and Internet</p> <p>This unit covers the fundamentals of the World Wide Web (WWW) and the internet. Key topics include:</p> <p>Website Address and URL: Understanding what a Uniform Resource Locator (URL) and website address are.</p> <p>IP Address and ISP: Introduction to IP addresses and the role of an Internet Service Provider (ISP).</p> <p>Internet Protocols: A look at the protocols that govern internet communication.</p> <p>Connecting to the Internet: Different modes of connecting to the internet, such as Hotspot, WiFi, LAN Cable, Broadband, and USB Tethering.</p> <p>Web Page Operations: How to download and print web pages.</p> <p>Internet History and Types: A brief history of the internet and the distinction between the Internet, Intranet, and Extranet.</p> <p>Working of the Internet: An overview of how the internet functions.</p> <p>.</p> |
| August | <p>Unit-II: E-mail and Social Networking</p> <p>This unit is divided into two main sections: E-mail and Social Networking.</p> <p>E-mail</p> <p>This section focuses on using and managing email:</p>   |

|           |  |
|-----------|--|
|           | <p>Email Basics: How to use emails and open an email account.</p> <p>Mailbox Management: Understanding the Inbox and Outbox.</p> <p>Sending and Replying: Creating and sending new emails, as well as replying to and forwarding existing ones.</p>  |
| September | <p>Email Features: Searching for emails, attaching files, and using an email signature.</p> <p>Social Networking</p> <p>This part covers popular social media and messaging platforms:</p> <p>Social Platforms: An introduction to platforms like Facebook, Twitter, LinkedIn, and Instagram.</p> <p>Instant Messaging: A discussion of instant messaging applications such as WhatsApp, Facebook Messenger, and Telegram.</p> |
| October   | <p>Unit-III: Presentation Software</p> <p>This unit delves into the use and features of presentation software, focusing on creating and enhancing presentations.</p> <p>Presentation Creation and Modification: How to create, modify, and enhance a presentation.</p>   |
| November  | <p>Views and Tools: Understanding different presentation views, organizational charts, and WordArt.</p> <p>Multimedia and Objects: Adding sound and animations, working with objects, and inserting animated pictures.</p> <p>Printing: The process of printing presentations</p>  |

**Shaheed Lance Naik Krishan Lal Government College for Girls, Mohana (Sonepat)**

**Lesson Plan**

Name of the Faculty : Jyoti

Class and Section: B.A Sem-I SEC-101

Session-2025-26

Subject: Office and Spreadsheet Tools B-SEC-101

| Month        |  |
|--------------|--|
| July-25      | MS Word: Word interface, creating and saving a document, home toolbar, font style, format,   |
| August-25    | editing tools, insert table, merge table, table properties, auto fit, image, header, footer, page layout, page and section breaks, references, find, replace, goto, review, track changes, view, printing document, and frequently used shortcuts. |
| September-25 | MS Excel: Excel Inter face, worksheet area, frequently used commands in Excel, basic functions in Excel, relative & absolute referencing   |
| October-25   | logical functions: Arithmetic functions: sum & sumif, average & average if, count & countif, Running Total, If & nested if.  |
| November-25  | Custom list, filter, conditional formatting, V-Lookup & H-lookup, validation, preparation of tables, table styles, filter and sort a table, freeze panes, create charts, format charts, insert and format objects and graphs                       |

Signature of the Faculty

**Shaheed Lance Naik Krishan Lal Government College for Girls, Mohana (Sonepat)**

**Lesson Plan**

Name of the Faculty : Jyoti

Class and Section: B.A Sem-I CSC-103

Session-2025-26

Subject: Fundamental of Computer Science B-CSC-103

| Month        |  |
|--------------|--|
| July-25      | Computer Fundamentals: Evolution of Computers through generations, Characteristics of Computers, Strengths and Limitations of Computers,   |
| August-25    | Applications of computers in Various Fields. Types of Software: System software, Application software, Utility Software. Memory Systems: Concept of bit, byte, word, nibble, storage locations and addresses, measuring units of storage capacity, access time, concept of memory hierarchy.   |
| September-25 | Primary Memory - RAM, ROM, PROM, EPROM/Secondary Memory - Types of storage devices, Magnetic Tape, Hard Disk, Optical Disk, Flash Classification of Computers, Functional Components of a Computer System  |
| October-25   | 170 Devices: I/O Ports of a Desk Top Computer, Device Controller, Device Driver. Input Devices: classification and use, keyboard, pointing devices - mouse, touch pad and track ball, joystick, magnetic stripes, scanner, digital camera, and microphone Output Devices: speaker, monitor, printers; classification, laser, ink jet, dot-matrix. Plotter. |



|             |   |
|-------------|---|
| November-25 | Introduction to Operating System: Definition, Functions, Features of Operating System, Icon, Folder, File, Start Button, Task Bar, Status Buttons, Folders, Shortcuts, Recycle Bin, Desktop, My Computer, My Documents, Windows Explorer, Control Panel |
|-------------|---|

**Shaheed Lance Naik Krishan Lal Government College for Girls, Mohana (Sonepat)**

**Lesson Plan**

Name of the Faculty : Jyoti

Class and Section: [B.com](#) BCP-311

Session-2025-26

Subject: Basics of E-commerce BCP-311

| Month        |   |
|--------------|---|
| August-25    | Introduction to E Commerce and definition. E:Commerce based activities, goals of E-Commerce Technical components of E-Commerce, Functions. Advantages and disadvantages of E-Commerce Scope of B-Commerce. Electronic Commerce Applications, Framework of E-Commerce, Supply Chain Management. Electronic Commerce and Electronic business. |
| September-25 | Internet and its Evolution. IT Infrastructure. Middleware, Domain names. Contents: Text and Integrating E-business applications, components of internet information technology structure.<br><br>Development of internet. Extranet and their difference   |
| October-25   | Online Payment Mechanism; Electronic payment system(debit card, credit card, digital transfer), paying gateways: launching, designing and building of websites visitors to website: Tools for promoting websites: Risk management options for e-payment systems:  |
| November-25  | Threats in E-Commerce, Security of clients and services-provider, cyber laws- Relevant provisions of Information Technology Act 2000, offences, secure electronic records and digital signatures penalties and adjudication   |

### Lesson Plan

Name of the Assistant Professor: Dr. Kusum Malik

Name of the Department: Commerce

Class and semester: B.com 1st sem.

Paper – Business Law (103)

| Month              | Topic   |
|--------------------|---|
| July, August<br>24 | Indian Contract Act: - nature & classification, Essentials of Valid contract, An overview of Proposal and acceptance, Contractual capacity of parties, Free consent of parties; Lawful consideration and object, Void agreements, Performance of contract, Discharge of contracts, Remedies for Breach of contracts,  |
| September<br>24    | Sales of Goods Act: Introduction, formation, goods and their classification, Price, conditions and warranties, transfer of property and ownership, Performance of contract of sale, Remedies, unpaid seller and his rights, buyer's remedies, Auction sale, online auction. Indian Partnership Act: nature, duties, rights, Liabilities of firm and partner |
| October 24         | LLP Act 2008; Concept, Characteristics, Incorporation, LLP agreement, Extent & limitations of liabilities of LLP and Partners. Negotiable Instruments Act 1881: features, types, Negotiation, Crossing, dishonor & discharge of negotiable instruments  |
| November<br>24     | The Factories Act 1948: Approval, Licensing & Registration of Firms, Notice regarding occupier, Inspecting Staff, Certifying Surgeons, Health and welfare of workers, Working hours of Adult.   |

### Lesson Plan

Name of the Assistant Professor: Dr. Kusum Malik

Name of the Department: Commerce

Class and semester: B.com, 5<sup>th</sup> sem.

Paper: Cost Accounting (BCP- 303)

| Month              | Topic  |
|--------------------|--|
| July,<br>August 24 | Cost Concepts: elements, types, cost centers, profit centers, role & responsibilities of cost accountant. Cost accounting: methods, objectives, accounting system, Material Control  |
| September<br>24    | Labour Cost Control: Methods of time keeping and recording, treatment and control of labour turnover, System of wage payment, Overheads: Types, allocation, apportionment, absorption, Reconciliation of cost and financial accounts |
| October<br>24      | Unit and Output costing, Cost sheet, determination of tender price and accounting procedure, Process Costing   |
| November<br>24     | Joint product and By product , Inter process profit  |

## Lesson Plan

Name of the Assistant Professor: Dr. Kusum Malik

Name of the Department: Commerce

Class and Section: B.com 5<sup>th</sup> semester

Subject: Taxation Laws (BCP 301)

| Month        | Topic   |
|--------------|---|
| August 23    | Income Tax Introduction, Agriculture Income, Residential Status, Incidence of Tax liability, Exempted Income, Income from Salaries. Profits and Gains from business or profession, Depreciation, Income from house property |
| September 23 | Capital Gains Income from other sources, clubbing of incomes & aggregation of incomes, set off & carry forward of losses  |
| October 23   | Deductions, Income Tax authorities & their powers; procedure for assessment, TDS, Advance payment of tax, Recovery & refund of tax, Appeals & revision.   |
| November 23  | Penalties, offences & prosecutions. Class test, Assignment, Revision, Doubt class   |
|              |   |

NAME OF THE ASSISTANT / ASSOCIATE PROFESSOR:- **Pushpa Gulia**

CLASS AND SECTION:- **B.A. (Pass) III 5th Semester**

SUBJECT:- **History**

|                   |   |
|-------------------|---|
| AUGUST<br>2025    | <ul style="list-style-type: none"><li>● Renaissance and Reformation</li><li>● Mercantilism and rise of capitalism</li><li>● Map Work: Centre of Reformation in Europe</li><li>● Unit Test</li></ul>   |
| SEPTEMBER<br>2025 | <ul style="list-style-type: none"><li>● Scientific Revolution: Agricultural and Industrial</li><li>● French Revolution</li><li>● Map Work: Area of Agriculture Revolution</li><li>● Map Work: extent of industrialisation in Europe</li><li>● Unit test</li></ul> |
| OCTOBER<br>2025   | <ul style="list-style-type: none"><li>● Liberalism in England</li><li>● Emergence of Nationalism in Europe and American Nationhood</li><li>● China: Opium Wars</li><li>● Map Work: Europe on the eve of French Revolution, 1789</li><li>● Assignment</li></ul>    |
| NOVEMBER<br>2025  | <ul style="list-style-type: none"><li>● Battle of concessions and open door policy</li><li>● European exploitation of Asia and Africa</li><li>● Unit Test</li><li>● Revision</li></ul>  |

Signature

NAME OF THE ASSISTANT PROFESSOR: **Pushpa Gulia**

CLASS AND SECTION: **B.A. (Pass) I 1st Semester**

SUBJECT: **History**

Course Code - **B-HIS(DSC 101)**

Course/Paper Title - **Idea of Bharat**

|                       |   |
|-----------------------|---|
| Month                 |   |
| July & AUGUST<br>2025 | <ul style="list-style-type: none"><li>• Indian Knowledge Traditions</li><li>• Understanding Bharatvarsha and its political contours</li><li>• Indian concept of time and space</li><li>• Ancient Indian literature: Vedas, Upanishads, Epics, Puranas</li><li>• Map Work: Important settlements during Vedic period</li></ul> Unit Test   |
| September 2025        | <ul style="list-style-type: none"><li>• Jain and Buddhist Literature</li><li>• Indian Perception of Dharma and Darshan - a brief survey</li><li>• The Concept of Vasudhaiva Kutumbakam: Man, Family, Society and World</li><li>• Polity and Governance: A study of Monarchical and Republican States (from Vedic to Buddhist period)</li><li>• Map Work: Mahajanapadas of Ancient India</li></ul> |
| October 2025          | <ul style="list-style-type: none"><li>• Salient Features of Indian Arts</li><li>• Science and Technology in Ancient India</li><li>• Environmental Conservation: Indian View</li><li>• Map Work: Important Rivers in Ancient India</li><li>• Assignment</li><li>• Unit Test</li></ul>  |

**Signature**

NAME OF THE ASSISTANT PROFESSOR: **Pushpa Gulia**

CLASS AND SECTION: **B.A. (Pass) II 3rd Semester**

SUBJECT: **History**

Course Code - **B-HIS(DSC 103)**

Course/Paper Title - **History of India : Gupta period to Sultanate (1206)**

|                   |  |
|-------------------|--|
| AUGUST<br>2025    | Unit - I The Gupta: Administration, Society, Economy, Religion<br>Unit -IV Map work: Extension of Samudragupat empire  |
| SEPTEMBER<br>2025 | Unit - I The Post Gupta Period : The Pallavas, Chalukyas and Pushpbhutis<br>Unit -II South India: Polity andChola's administration<br>Unit -IV Map work : Extent of Harsha's Empire<br>Unit Test & Assignment                                |
| OCTOBER<br>2025   | Unit - II Towards Early Medieval India : Salient features of society and economy,<br>Introduction to Feudalism.<br>Unit - III Rastrakutas, Palas and Pratihars<br>Unit -IV Map work : Urban centres in South India<br>Unit Test & Assignment |
| NOVEMBER<br>2025  | Unit - III Turks and their Invasions.<br>Unit Test & Assignment<br>Revision  |

**Signature**



NAME OF THE ASSISTANT / ASSOCIATE PROFESSOR: Dr. Seema

CLASS AND SECTION: B.A. First Semester

SUBJECT: Economics (B-ECO-A1-101)

|                   |  |
|-------------------|--|
| AUGUST<br>2025    | Meaning, Nature and Scope of Economics, Significance of Economics, Firms and Household: Meaning of Firms and Household; Relationship between Firms and Household; Circular Flow of Economic Activities (Two-Sector); Difference between Micro and Macro Economics; Central Economic Problems: Scarcity and Choice, Production Possibility Curve. (Class Test and Group Discussion) |
| SEPTEMBER<br>2025 | Individual Demand; Market Demand; Law of Demand; Demand Determinants; Elasticity and its Measurement: Types of Elasticity of Demand; Price, Income and Cross Elasticity, Measurement of Elasticity of Demand; Determinants of Elasticity of Demand; Supply and its determinants; Law of Supply; Market Equilibrium, Elasticity of Supply. (Assignment and Class Test)              |
| OCTOBER<br>2025   | Law of Diminishing Marginal Utility, Law of Equi-Marginal Utility, Derivation of Demand Curve; Ordinal Utility Analysis: Indifference Curve, Properties of Indifference Curve, Budget Line, Equilibrium of Consumer; Consumer Surplus, Isoquant and Iso-Cost Lines and Producer's Equilibrium. (Presentation)  |
| NOVEMBER<br>2025  | Production Function-Short Run and Long Run; Total Product; Marginal Product; Average Product; Law of Returns to Factor, Law of Returns to Scale, Cost and Revenue Analysis: Types of Costs; Traditional theory of Cost and their interrelation: TR, MR, AR and their relationship. (Revision and Class Test)   |

Signature

NAME OF THE ASSISTANT / ASSOCIATE PROFESSOR: Dr. Seema

CLASS AND SECTION: B.A. Third Semester

SUBJECT: Economics (B-ECO-A3-201)

|                |   |
|----------------|---|
| August 2025    | Perfect Competition: Meaning, Characteristics, Equilibrium of firm and industry in short run and long run; Time element; Monopoly: Meaning, Characteristics, Equilibrium in Short Run and Long Run, Price Discriminating Monopoly. (Class Test and Group Discussion)      |
| September 2025 | Monopolistic Competition: Meaning. Characteristics and Equilibrium of Firm and Industry in Short Run and Long Run, Product Differentiation, Selling Costs, Excess Capacity: Comparison with Perfect Competition and Comparison with Monopoly. (Assignment and Class Test) |
| October 2025   | Oligopoly- Meaning and Characteristics, Cournot's and Bertrand's Duopoly Model, Price Rigidity Model: Cartel: Joint profit Maximization and Market Sharing Cartels and Price Leadership Model. (Presentation)   |
| November 2025  | Theories of Distribution- Ricardian Theory of Rent, Modern Theory of Rent, Quasi Rent, Interest: Classical and Keynesian Theory, Profit: Risk Theory, Dynamic Theory, Schumpeter's Innovation Theory and Uncertainty Bearing Theory. (Revision and Class Test)            |

Signature

NAME OF THE ASSISTANT / ASSOCIATE PROFESSOR: Dr. Seema

CLASS AND SECTION: B.A. Fifth Semester

SUBJECT: Economics (ECO-301)

|                   |  |
|-------------------|--|
| AUGUST<br>2025    | Meaning & Concept: Economic Growth and Development; Determinants & Measurement of Development, Sustainable Development, Characteristics of Developing Countries. Measurements of Economic Development- National Income, PQLI and HDI. (Class Test and Group Discussion)                            |
| SEPTEMBER<br>2025 | Vicious Circle of Poverty, Balanced and Unbalanced Growth, Big Push Theory, Development with unlimited supply of labour (Lewis model). (Assignment and Class Test)   |
| OCTOBER<br>2025   | Internal and International Trade- Absolute & Comparative cost theory; Heckscher-Ohlin Theory; Role of International Trade in Economic Development; Term of Trade: Concept & Types. (Presentation)  |
| NOVEMBER<br>2025  | Balance of Trade and Balance of Payments: Concepts, Equilibrium and Disequilibrium in Balance of Payments; Measures to Correct Deficit in Balance of Payments; Current Volume, Composition and Direction of Foreign Trade of India; Function of IMF, World Bank and WTO. (Revision and Class Test) |

Signature

NAME OF THE ASSISTANT / ASSOCIATE PROFESSOR: Dr. Seema

CLASS AND SECTION: B.Com. Third Semester

SUBJECT: Economics (B-BCOM-203)

|                |  |
|----------------|--|
| August 2025    | Introduction of Micro Economics, Scope and Methods of Economics. The Concept of Demand and Elasticity of Demand and Supply: Demand Curves: Individual's Demand Curve, Market Demand Curve. Movements along versus shifts in the Demand Curve. Elasticity of Demand: Price, Income and Cross. (Class Test and Group Discussion)   |
| September 2025 | Consumer Behavior: Notion of Indifference and Preference. Indifference Curve Analysis of Consumer Behavior; Consumer's Equilibrium (necessary and sufficient conditions). Consumer Surplus. Indifference curves as an analytical tool (cash subsidy Vs kind subsidy). Revealed Preference Theory. (Assignment and Class Test)  |
| October 2025   | Perfect Competition: Assumptions, Price and Output Decisions. Equilibrium of the Firm and the Industry in the Short and the Long Runs, including industry's Long Run Supply, Difference between Accounting and Economic Profits, Producer Surplus. Monopoly and Monopolistic Competition: Assumptions, Price and Output Determination there in. (Presentation)                   |
| November 2025  | Production: Fixed and Variable Inputs, Production Function, Total, Average and Marginal Products, Law of Variable Proportions. Linear Homogeneous Production Function. Production Isoquants, Marginal Rate of Technical Substitution, Economic Region of Production, Optimal Combination of Resources, the Expansion Path, Isoclines, Return to Scale. (Revision and Class Test) |

Signature